

EXPRESSION OF INTEREST

COTA (Council on the Ageing) Tasmania is seeking expressions of interest from appropriately qualified and experienced event coordinators to manage the preparation and delivery of 2023 Walks Against Elder Abuse in Tasmania.

COTA Tasmania has been successfully coordinating walks to raise public awareness of Elder Abuse for nearly a decade. Walks are held in Hobart, Launceston and Burnie around World Elder Abuse Awareness Day (WEAAD) in June. Each walk is followed by a community gathering hosted alongside a partner organisation.

The event coordinator will work closely with the Elder Abuse Prevention Officer to ensure the walks are delivered effectively and public participation is maximised.

The event coordinator will be responsible for:

- Liaising with hosting councils and community organisations
- Obtaining required permits and permissions
- Developing and distributing media and promotional materials
- Coordinating volunteer activities
- Allocating tasks and monitoring completion

Interested parties will need provide appropriate proof of credentials and experience as well as a quote for the proposed provision of services.

For further information contact:

Lisa Free, General Manager, COTA Tasmania, lisaf@cotatas.org.au or

Lyn McGaurr, Elder Abuse Prevention Project Officer, lynm@cotatas.org.au

Please email completed expressions of interest to lisaf@cotatas.org.au no later than 12pm on 8/03/2023.